

Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template (Landscape Version)

Child Safeguarding Statement

Gaelscoil Bhaile Brígin is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools 2017](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Gaelscoil Bhaile Brígin has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Clodagh Ní Mhaoilchiaráin
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Doireann Ní Ghiobúin
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](#) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-

Has provided each member of staff with a copy of the school's Child Safeguarding Statement

Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement

Encourages staff to avail of relevant training

Encourages Board of Management members to avail of relevant training

The Board of Management maintains records of all staff and Board member training

- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

- The various procedures referred to in this Statement can be accessed via the school’s website, the DE website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 6 This statement has been published on the school’s website and has been provided to all members of school personnel, the Parents’ Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 25.4.22.

This Child Safeguarding Statement was reviewed by the Board of Management on 25.4.22.

Signed: _____

Chairperson of Board of Management

Signed: _____

Principal/Secretary to the Board of Management

Date: _____

Date: _____

Child Safeguarding Risk Assessment

Written Assessment of Risk of [name of school]

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of [name of school].

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
GAA	<p>Changing clothes for matches/training Travel – bus - Risk of child being harmed in the school by a member of school or outside agency (eg GAA) personnel.</p> <p>- Risk of child being harmed in the school by another child,- Risk of child being harm due to a bullying of a child.</p> <p>Risk of child being harmed due to inadequate supervision of a child</p> <p>Risk of harm due to inappropriate relationship communications between child and another child or adult.</p> <p>Risk of harm while using public toilets.</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>The school has an Anti- Bullying Policy which fully</p>

		<p>adheres to the requirements of the Department's Anti Bullying Procedures for Primary and PostPrimary Schools.</p> <p>The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting</p> <p>The school implements the Stay Safe programme in its entirety. The school implements the SPHE programme in its entirety. There are First Aid procedures in place in the school The school implements its behavioural code in its entirety The school has a mobile phone policy in place There are procedures in place for using outside coaches The school has procedures in place re IT and students.</p> <p>Teachers will supervise trips to the toilets.Children will also go in pairs or a small group to the bathroom.</p>
Athletics	Risks as above, however, it was felt that there was a higher level of risk due to higher	As above Ratio agreed

	<p>number of “unknown” people i.e lots of other schools at events and that the events last for longer</p> <p>Risk of harm while using public toilets.</p>	
<p>School Tours</p>	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in (or out of) the school by volunteer, visitor or unknown person to the school</p> <p>Risk of child being harmed due to inadequate supervision of a child</p> <p>Risk of harm due to inappropriate relationship or communications between child and another child or adult.</p> <p>Risk of harm using public toilets on school tours.</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's Anti Bullying Procedures for Primary and PostPrimary Schools.</p> <p>The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting</p> <p>The school implements the Stay Safe programme</p>

		<p>in its entirety. The school implements the SPHE programme in its entirety. There are First Aid procedures in place in the school The school implements its behavioural code in its entirety The school has a mobile phone policy in place There are procedures in place for using outside coaches The school has procedures in place re IT and students. Teachers will not be by themselves Trips to public toilets will be supervised by staff-teachers or SNA's. Children should go in pairs also.</p>
<p>Walks/trips around the town</p>	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in (or out of) the school by volunteer, visitor or unknown person to the school</p> <p>Risk of child being harmed due to inadequate supervision of a child</p> <p>Risk of harm due to inappropriate relationship or communications between child and another child or adult</p> <p>Risk of child being harmed in the school by another child, Risk of child being harmed due to bullying of a child.</p> <p>Risk of harm due to getting lost or traffic accident.</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's Anti Bullying Procedures for Primary and PostPrimary</p>

		<p>Schools.</p> <p>The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting</p> <p>The school implements the Stay Safe programme in its entirety.</p> <p>The school implements the SPHE programme in its entirety.</p> <p>There are First Aid procedures in place in the school</p> <p>The school implements its behavioural code in its entirety</p> <p>The school has a mobile phone policy in place</p> <p>There are procedures in place for using outside coaches</p> <p>The school has procedures in place re IT and students.</p> <p>Teachers will not be by themselves.</p> <p>Ratio of teachers and students allow for safety when walking or going on trips.</p>
Trips to city	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in (or out of) the school by volunteer, visitor or unknown person to the school</p> <p>Risk of child being harmed due to inadequate supervision of a child</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary</p>

	<p>Risk of harm due to inappropriate relationship or communications between child and another child or adult</p> <p>Risk of child being harmed in the school by another child,</p> <p>Risk of child being harmed due to bullying of a child.</p> <p>Risk of child being exposed to inappropriate/illegal behaviour eg drug taking</p> <p>Risk of child being harmed due to intimate care needs being carried out</p>	<p>Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's Anti Bullying Procedures for Primary and Post Primary Schools.</p> <p>The school adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting</p> <p>The school implements the Stay Safe programme in its entirety.</p> <p>The school implements the SPHE programme in its entirety.</p> <p>There are First Aid procedures in place in the school</p> <p>The school implements its behavioural code in its entirety</p> <p>The school has a mobile phone policy in place</p> <p>There are procedures in place for using outside coaches</p> <p>The school has procedures in place re IT and students.</p> <p>Teachers will not be by themselves, ratio agreed</p> <p>Procedures in place for students using the toilets</p> <p>The school implements its Health and Safety statement in its entirety</p> <p>The school has an intimate care policy</p>
--	--	---

Coaches (trainers)	<p>Risk of child being harmed due to bullying of a child.</p> <p>Risk of child being harmed due to inadequate supervision of a child</p>	<p>Teacher must be present at all times</p> <p>Coaches informed of school policies/procedures</p>
An Ghaeltacht/Over night trips	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p> <p>Risk of child being injured during activities eg.sports</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's Anti Bullying Procedures for Primary and PostPrimary Schools.</p> <p>The school adheres to the requirements of theGarda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting</p> <p>The school implements the Stay Safe programme in its entirety.</p> <p>The school implements the SPHE programme in its entirety.</p> <p>There are First Aid procedures in place in the</p>

	<p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p> <p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Risk of harm to children with SEN who have particular vulnerabilities</p> <p>Risk of harm due to inadequate code of behaviour</p> <p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p> <p>Risk of harm caused by unauthorised visitors to the centres grounds, buildings/car park</p> <p>Risk of child being harm by unauthorised removal of a child from the school building or school grounds</p>	<p>school</p> <p>The school implements its behavioural code in its entirety</p> <p>Adequate supervision for injured child and for remaining children. Health and Safety policy should be implemented.</p> <p>The school implements its H&S statement in its entirety</p> <p>The school has a mobile phone policy in place</p> <p>School adheres to legislation regarding Garda Clearance and other DES circulars re recruitment and employment and ensures same from outside bodies for Gaeltacht trip eg staff, bus drivers, mná tí</p> <p>School has intimate care needs policy in place</p> <p>School has an administration of medications policy in place</p> <p>There are home –school communications procedures in place for overnight trips</p>
Learning Support	Risk of harm to children with SEN who have particular vulnerabilities	All above + Glass in all doors

	<p>Risk of harm in one-to-one teaching, counselling, coaching situation</p>	<p>Doors left open where possible</p> <p>Table between child and teacher, where possible</p> <p>Where possible, not to take students by self, however it is recognised that this is unavoidable in some situations.</p> <p>Children walking back to class – Infants & 1st must be collected and returned, 2nd+ - collected from class, but can walk back if suitable.</p>
<p>School Photographs</p>	<p>Risk that photography company could use pictures outside agreed arrangement</p> <p>Risk of harm due to inadequate supervision of children</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm not being recognised by school personnel</p>	<p>Confirmation received from the company that there will be no unauthorised use of photographs.</p> <p>Children will not be by themselves without a member of school staff.</p>

<p>Staff training in Child Protection</p>	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>All members of staff have undertaken the Tusla training</p> <p>All members of staff have undertaken PDST training (except caretaker)</p>
<p>One to one teaching</p>	<p>Risk of harm in one-to-one teaching, counselling, coaching situation</p> <p>Risk of harm to children with SEN who have particular vulnerabilities</p> <p>Risk of harm should children need to use the bathroom during one to one teaching.</p>	<p>All above +</p> <p>Glass in all doors</p> <p>Doors left open where possible</p> <p>Table between child and teacher, where possible</p> <p>Children walking back to class – Infants & 1st must be collected and returned, 2nd+ – collected from class, but can walk back if suitable.</p> <p>Children are brought back to their mainstream class to use the toilet facilities.</p>

Intimate care needs	<p>Risk of harm to children with SEN who have particular vulnerabilities</p> <p>Risk of harm in one-to-one teaching, counselling, coaching situation</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm to child while a child is receiving intimate care</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>All members of staff have undertaken the Tusla training</p> <p>All members of staff have undertaken PDST training (except caretaker)</p> <p>Intimate care policy in place.</p>
Toilets	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm to children with SEN who have particular vulnerabilities</p> <p>Risk of harm to child while a child is receiving intimate care</p> <p>Risk of harm in one-to-one teaching, counselling, coaching situation</p>	<p>System in place to endeavour to ensure that no one is on their own in the toilet with any child, while also protecting any child's dignity.</p> <p>If a child has a toileting accident, children are given clothes to change themselves where possible.</p> <p>Parents are informed</p>

	<p>Risk of harm due to children inappropriately accessing/using computers, social media, smart watches, phones and other devices while at school</p> <p>Risk of harm due to inadequate supervision of children</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons</p>	<p>Children go to the toilet before going out to the yard</p> <p>Intimate care policy in place</p> <p>System in place in classes to ensure one child at a time at the toilet</p> <p>Teacher on the yard to cover toilets</p>
<p>Provision of Curriculum – SPHE, RSE and Stay Safe included</p>	<p>Risk of harm not being recognised by school personnel</p>	<p>Programmes (RSE, Stay Safe, Walk Tall) implemented Training provided to staff</p>

LGBT students	Risk of harm due to bullying of child Risk of child being harmed in the school by another child	Code of behaviour and anti bullying policies in place
Students on School Placement	Risk of harm not being recognised by school personnel Risk of harm not being reported properly and promptly by school personnel Risk of child being harmed in the school by volunteer or visitor to the school	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel. School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015. Class teacher is present All students must have garda clearance
Students on Work experience	Risk of harm not being recognised by school personnel Risk of harm not being reported properly and promptly by school personnel Risk of child being harmed in the school by volunteer or visitor to the school	Class teacher is present All students must have garda clearance
Break times	Risk of child being harmed in the school by another child Risk of harm due to bullying of child	All school personnel are provided with a copy of the school's Child Safeguarding Statement. The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school

	<p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p> <p>Risk of harm due to inadequate implementation code of behaviour</p> <p>Risk of harm due to misuse of yard equipment.</p> <p>Risk of harm due to shared campus and other students/staff/members of the public walking through the campus.</p>	<p>personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>All members of staff have undertaken the Tusla training</p> <p>All members of staff have undertaken PDST training (except caretaker)</p> <p><i>Yard supervision rota is in place and suitable arrangements are in place in the case of teacher absence</i></p> <p>Each class level has it's own yard and students can not leave</p> <p>If a child is unable to go out at break eg broken leg, they wait with the teacher who is on yard duty in the hall</p> <p>Teacher on yard reports back to class teacher</p> <p>Accidents are recorded in the accident book by teacher in hall</p> <p>Class teachers to show the children how to use the sports equipment appropriately. Supervision of teacher on yard.</p> <p>Supervision of teacher on yard.</p>
--	---	--

<p>Class teaching</p>	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm due to inadequate implementation of the code of behaviour</p> <p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>All members of staff have undertaken the Tusla training</p> <p>All members of staff have undertaken PDST training (except caretaker)</p> <p>Supervision procedures in place</p> <p>AUP policy in place</p> <p>Teachers should not be alone with students, where at all possible, recognising , however that it is unavoidable in certain situations</p> <p>Glass in all doors</p> <p>Cleachtas feitheoireachta i bhfeidhm</p>
<p>Teaching activities outside of school grounds</p>	<p>Risk of child being harmed in the school by another child</p>	<p>Parental permission is required for leaving the school</p>

	<p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p>	<p>No member of staff may bring a group of children off school grounds without another member of staff/adult</p> <p>Teachers remain with students when external organisations are working with students</p>
Sports Day	<p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p> <p>Risk of harm caused by unauthorised visitors to the school grounds, buildings/car park</p>	<p>Member of staff is in charge of each event</p> <p>Other members of staff circulate in a supervisory capacity</p> <p>Specific teachers are identified to supervise toilets</p> <p>No child can leave without being signed out</p> <p>First Aid Responders are present</p> <p>Each teacher is responsible for their class</p>

	<p>Risk of child being harm by unauthorised removal of a child from the school building or school grounds</p> <p>Risk of injury participating in sporting activities.</p>	
<p>Fundraising events in which students are involved</p>	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p>	<p>Students are not left unsupervised – eg sponsored walk – class teachers and parent volunteers walk with students</p> <p>Members of the Parents’ Committee are Garda vetted.</p> <p>Any events eg school discos, parents must remain to supervise their children.</p>

<p>Use of resources not on school site</p>	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities</p> <p>Risk of harm due to inadequate supervision of children in school</p>	<p>Parental permission is received before any trips are undertaken</p> <p>Reputable, registered companies/organisations are used</p> <p>Teachers remain with students</p>
<p>School travel and assembly Socruithe</p>	<p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>Appropriate staff:student ratio is adhered to</p> <p>Students are not left unsupervised by a teacher</p> <p>Seatbelts are worn by students – students not allowed to move around buses</p>

	<p>Risk of child being harmed in the school by another child</p> <ul style="list-style-type: none"> ● Risk of harm not being reported properly and promptly by school personnel ● Risk of child being harmed in the school by a member of school personnel 	<p>Toilet stops on trips are supervised by teachers Bus escorts on special bus have done the Tusla child protection training</p>
<p>Management of challenging behaviour amongst pupils, including appropriate use of restraint, where needed.</p>	<p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm to children with SEN who have particular vulnerabilities</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>SEN policy in place</p> <p>Code of Behaviour in place</p> <p>CALMS training provided for members of staff, including all SNAs and teachers working in special classes</p>

		Door system in place to prevent children leaving the building without a member of staff
Administration of medicine	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm to children with SEN who have particular vulnerabilities</p> <p>Risk of harm to child while a child is receiving intimate care</p>	<p>Administration of medicine policy in place</p> <p>Applications for same are approved by BOM</p> <p>Intimate care policy in place</p>
First Aid	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm to children with SEN who have particular vulnerabilities</p> <p>Risk of harm due to inadequate supervision of children in school</p>	<p>3 members of staff trained as FAR</p> <p>Shorter training provided to all other members of staff</p> <p>Basic first aid training provided to 6th class</p> <p>Procedures in place for Sports Day, yard duty etc</p>
Prevention of bullying and dealing with cases thereof	<p>Risk of harm due to bullying of child</p> <p>Risk of harm due to children inappropriately accessing/using computers, social media, smart watches, phones and other devices while at school</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p>	<p>Anti-bullying policy in place and implemented</p> <p>Code of Behaviour in place</p> <p>Mobile phone policy in place</p> <p>AUP in place</p> <p>Appropriate staff-student ratios are implemented for activities outside school</p>

	<p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p> <p>Risk of child being harmed in the school by another child</p> <p style="padding-left: 40px;">Risk of harm to children with SEN who have particular vulnerabilities</p>	Supervision procedures in place
Use of external personnel to support sports and other extracurricular activities	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p>	<p>All personnel are Garda vetted</p> <p>Classes are supervised by teacher</p>
Care of pupils with specific vulnerabilities/needs i.e pupils	Risk of harm not being reported properly and promptly by school personnel	Anti-bullying policy

<p>of minority faiths, pupils under state care, pupils from travelling community etc</p> <ul style="list-style-type: none"> • 	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p> <p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm to children with SEN who have particular vulnerabilities</p>	<p>Code of behaviour in place</p> <p>Mobile phone policy in place</p> <p>Supervision procedures in place</p>
<p>Recruitment of school personnel including:</p> <p>Teachers</p> <p>SNAs</p> <p>Caretaker</p> <p>Secretary</p> <p>Cleaners</p> <p>Sports coaches</p> <p>External tutors</p> <p>Guest speakers</p> <p>Volunteers</p>	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p>	<p>All school personnel are provided with a copy of the school's Child Safeguarding Statement.</p> <p>The Child Protection Procedures for Primary and Post- Primary Schools 2017 are made available to all school personnel.</p> <p>School Personnel are required to adhere to the Child Protection Procedures for Primary and Post -Primary Schools 2017 and all registered teaching staff are required to adhere to the Child First Act 2015.</p> <p>All members of staff have undertaken the Tusla</p>

<p>Parents in school activities</p> <ul style="list-style-type: none"> • 	<p>risk of harm to children with SEN who have particular vulnerabilities</p>	<p>training All members of staff have undertaken PDST training (except caretaker) All volunteers/external coaches etc must have Garda Clearance Door system in place to stop unauthorised access to building Students are supervised by member of staff while external coaches etc are working with students</p>
<p>Use of building by other organisations during the day</p>		
<p>Students' use of IT in school</p>	<p>Risk of harm due to bullying of child Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school Risk of harm due to inadequate supervision of children in school</p>	<p>School has mobile phone use policy in place School adheres to AUP policy Classes are supervised when IT is used – no students are allowed on devices if there is no teacher in the room</p>
<p>Implementation of Sanctions as part of the Code of Behaviour.eg: reprimand, loss of privileges</p>	<p>Risk of harm due to code of behaviour not being adhered to.</p>	<p>Code of behaviour in place and implemented. Staff to discuss code of behaviour at meetings.</p>

		Staff to ensure that the steps as outlined in the code of behaviour regarding sanctions are adhered to and followed correctly.
Use of video/photography/other media to record school events	<p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p> <p>Risk of harm due to bullying of child</p>	<p>AUP policy in place</p> <p>The school has an Anti- Bullying Policy which fully adheres to the requirements of the Department's Anti Bullying Procedures for Primary and Post Primary Schools</p> <p>Mobile phone policy in place.</p> <p>Written parental permission to take photos of children is obtained by the school at the beginning of the school year</p> <p>- Class teachers are made aware of any children in his or her class who do not have permission to be in school photos-</p> <p>Children names are not published with photos uploaded to the school website or class blogs</p>
Use of building after school by other external organisations	Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities	The outside agencies must provide their child safety policy
After-school clubs		Doors of classes left open

	<p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p>	<p>Students not left unsupervised</p> <p>Staff follow all procedures laid out by school</p>
campaí		
Coming to and leaving school	<p>Risk of harm not being recognised by school personnel</p> <p>Risk of harm not being reported properly and promptly by school personnel</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of harm caused by unauthorised visitors to the school grounds, buildings/car park</p> <p>Risk of child being harm by unauthorised removal of a child from the school building or school grounds</p> <p>Risk of harm to pupils a result of shared campus</p>	<p>Students are collected from their lines in the morning. Supervision begins at 8.45 and students are not to be on site before then.</p> <p>Lines collected by teacher at 8.50</p> <p>Teachers bring classes to the exit point (door or gate). Children are only allowed leave when appointed adult is there to collect (unless school has been informed that children are allowed to walk home</p> <p>Students must be signed out from office – office calls child once he/she has been signed out</p> <p>Students are unable to leave the building without a fob</p>
Distant learning	<p>Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate</p>	<p>AUP policy in place</p>

	<p>material via social media, texting, digital device or other manner</p> <p>Risk that on line lessons eg Zoom are recorded and shared</p> <p>Risk that children would send messages to each other</p> <p>Risk that children will share pictures/videos online</p> <p>Risk of harm through misuse of online platform – eg camera</p>	
--	--	--

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Examples of activities, risks and procedures

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as “any potential for harm”. Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to (1) identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school’s activities, (2) identify and assess the adequacy of the various procedures already in place to manage those risks of harm and (3) identify and put in place any such additional procedures as are considered necessary to manage any risk identified.

The Addendum to Children First: National Guidance for the Protection and Welfare of Children published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement.

The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act, 2015 and not general health and safety risk. The definition of harm is set out in chapter 4 of the Child Protection Procedures for Primary and Post-Primary Schools 2017.

Examples of School Activities

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils

- Classroom teaching
- One-to-one teaching
- One-to one learning support
- One-to-one counselling
- Outdoor teaching activities
- Online teaching and learning remotely
- Sporting Activities
- School outings
- School trips involving overnight stay
- School trips involving foreign travel
- Use of toilet/changing/shower areas in schools
- Provision of residential facilities for boarders
- Annual Sports Day
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of children with special educational needs, including intimate care where needed,
- Care of any vulnerable adult students, including intimate care where needed
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Management of provision of food and drink
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in child protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as

- Pupils from ethnic minorities/migrants
- Members of the Traveller community
- Lesbian, gay, bisexual or transgender (LGBT) children
- Pupils perceived to be LGBT
- Pupils of minority religious faiths
- Children in care
- Children on CPNS
- Children with medical needs
- Recruitment of school personnel including -
 - Teachers/SNA's
 - Caretaker/Secretary/Cleaners
 - Sports coaches
 - External Tutors/Guest Speakers
 - Volunteers/Parents in school activities
 - Visitors/contractors present in school during school hours
 - Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school, including social media
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Students from the school participating in work experience elsewhere
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Use of school premises by other organisation during school day
- Breakfast club
- Homework club/evening study

Examples of Risks of Harm

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of child being harmed in the school by a member of school personnel
- Risk of child being harmed in the school by another child
- Risk of child being harmed in the school by volunteer or visitor to the school
- Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms
- Risk of harm due to bullying of child
- Risk of harm due to racism
- Risk of harm due to inadequate supervision of children in school
- Risk of harm due to inadequate supervision of children while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between child and another child or adult
- Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities
- Risk of harm to child while a child is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

Examples of Procedures to address risks of harm

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015* and its Addendum (2019)
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school undertakes anti-racism awareness initiatives
- The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting
- The school has a codes of conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care policy/plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
 - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages board of management members to avail of relevant training

- Maintains records of all staff and board member training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a code of behaviour for pupils
- The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents
- The school has in place a policy governing the use of smart phones and tables devices in the school by pupils as per circular 38/2018
- The school has in place a Critical Incident Management Plan
- The school has in place a Home School Liaison policy and related procedures
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place a policy and procedures for the use of external sports coaches
- The school has in place a policy and clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures for one-to-one counselling
- The school has in place a policy and procedures in respect of student teacher placements
- The school has in place a policy and procedures in respect of students undertaking work experience in the school
- The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations